

**TUESDAY, OCTOBER 31, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, October 31, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from October 24, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 31, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$111,698.80 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 31, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$20,276.24 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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PICKAWAY COUNTY, OHIO**

**In the Matter of  
Appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for APPROPRIATION:

- \$18,907.00 – 248.2030.5401 – LEPC Contract Services – Commissioners**
- \$25,000.00 – 101. 1105.5703 – Contingencies – Commissioners**
- \$730.00 – 278.6127.5901 – Buskirk Ditch Other Expenses – Engineer**
- \$110.00 – 281.6130.5901 – Cook Group Ditch Other – Engineer**
- \$200.00 – 268.6117.5901 – Hughes Lateral #3 Other Expenses – Engineer**
- \$177.50 – 263.6112.5901 – Wilson Group Other – Engineer**
- \$115.00 – 284.6135.5901 – Writsel Ditch Other Expenses – Engineer**
- \$4.55 – 267.6116.5901 – Fulks Moore Wolford Other Expenses – Engineer**
- \$504.67 – 273.6122.5901 – Blue Anderson Ditch Other Expenses – Engineer**
- \$72.77 – 280.6129.5901 – Clark’s Run Upper Terminus Other Expenses – Engineer**
- \$350.00 – 285.6134.5901 – Greenbriar Extension 1 Ditch Other Expenses – Engineer**
- \$569.18 – 914.6143.5901 – DS Drainage Other Expenses – Engineer**
- \$167.07 – 112.2079.5205 – Worker’s Comp SPRF Circleville Twp. – Sheriff**
- \$32.03 – 112.2079.5212 – PERS LE SPRF Circleville Twp. – Sheriff**
- \$26.54 – 112.2078.5102 – Salary SPRF Williamsport – Sheriff**
- \$0.38 -112.2078.5202 – Medicare SPRF Williamsport – Sheriff**
- \$25.07 – 112.2078.5205 – Worker’s Comp SPRF Williamsport – Sheriff**
- \$4.81 – 112.2078.5212 – PERS LE SPRF Williamsport – Sheriff**
- \$7.52 – 112.2080.5102 – Salary SPRF Tarlton – Sheriff**
- \$0.11 – 112.2080.5202 – Medicare SPRF Tarlton – Sheriff**
- \$7.10 – 112.2080.5205 – Worker’s Comp SPRF Tarlton – Sheriff**
- \$1.36 – 112.2080.5212 – PERS LE SPRF Tarlton – Sheriff**
- \$2.57 – 112.2079.5202 – Medicare SPRF Circleville Twp. – Sheriff**
- \$1,086.33 – 299.2006.5102 – Salary Concealed Carry – Sheriff**
- \$152.13 – 299.2006.5201 – PERS Concealed Carry – Sheriff**
- \$0.85 – 299.2006.5202 – Medicare Concealed Carry – Sheriff**
- \$7.52 – 112.2076.5102 -Salary Darbyville – Sheriff**
- \$0.11 – 112.2076.5202 – Medicare Darbyville – Sheriff**

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**\$7.10 – 112.2076.5205 – 112.2076.5205 – Worker’s Comp Darbyville – Sheriff**

**\$1.36 – 112.2076.5212 – PERS LE Darbyville – Sheriff**

**\$176.96 – 112.2079.5102 – Salary SPRF Circleville Twp. – Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$2,000.00 – 101.1101.5404 – Commissioners Advertising/ Printing – Commissioners  
TO**

**101.1101.5301 – Commissioners Supplies – Commissioners**

**\$25,000.00 – 101.1105.5703 – Contingencies – Commissioners  
TO**

**101.2005.5401 – Coroner Contract Services – Commissioners**

**\$4,000.00 – 101.1130.5301 – Supplies – Prosecutor  
TO**

**101.1130.5501 – Equipment – Prosecutor**

**\$30,000.00 – 201.3007.5506 – ALGT Contracts/ Projects – Engineer  
TO**

**201.3005.5102 – ALGT Employee Salary – Engineer**

**\$32,000.00 – 201.3007.5506 -ALGT Contracts/ Projects – Engineer  
TO**

**201.3005.5203 – ALGT Insurance – Engineer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
New Line Items Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for NEW LINE ITEMS:

**947.6923.5401 – Port Authority Contract Services – Commissioners**

**947.6923.5203 – Port Authority Insurance - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Meeting – November 14<sup>th</sup>
  - Harrison Township Rezoning Application – Agricultural Land to Planned Business – for outdoor industrial storage. Frontage on Duvall Road
  - Darby Township Zoning Regulations – Amending current zoning districts and adding numerous regulations. Amending current zoning map.
  - Scioto Township Rezoning Application – Agricultural Land to R-1 Residential – for a new subdivision. Subdivision will require the construction of two (2) new roads.
- Outstanding Plats:
  - Navah Place – Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted. (Developer’s Agreement to be amended to extend completion date to Summer 2024)
- Lot Splits:
  - Approved 4 lot splits in the last week, 8 open applications currently.

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC, or unemployment claims filed this week. Two unemployment claims continue to be appealed. There have been 15 fraudulent unemployment claims filed for the year.
- Steve Smith, Highway Garage, has been given direct access to Govdeals for direct posting and answering questions.
- CEBCO open enrollment ended Friday, October 27<sup>th</sup>. Pickaway County Sheriff’s Office did not receive the emails, so a one-week extension was granted for their department. Robert Adkins, IT, is working on the email problem.
- One new hire packet was sent out last week. A total of 73 new hire packets were handed out year-to-date. The full-time custodial position received one application and interview is scheduled for Monday, November 6<sup>th</sup>. The part-time custodial positions and Deputy Dog Warden position posted with no applications received. The Maintenance Worker for the Sheriff’s Office re-posted with new wage. No applicants received.
- PICCA Board meeting Monday, October 30<sup>th</sup> cancelled due to computers. Rescheduled to Monday, November 6<sup>th</sup>. No update on the former Director of YMCA.
- Mr. Rogols continues to meet with maintenance staff to discuss the 2023 capital improvement assignments and provided a maintenance update.
  - Memorial Hall Window Replacement: Stockmeister started window installation.
  - Courthouse front concrete work starts Monday, October 23<sup>rd</sup> and continues.
  - Courthouse wall outside of Magistrate’s courtroom is falling. Quote pending.
  - Courthouse Courtyard: Completed.
  - Building Department front door completed. Back door is pending.
  - Chillicothe Carpet working on Farm AG flooring Monday, October 23<sup>rd</sup> and continues.
  - Jensen Plumbing ordered the two water softeners for the courthouse and Health Department. Health Department replaced and courthouse replacements in pending.
  - Fairgrounds gate/ IPS – IPS has contacted Andrea to schedule training. Repairs to closure post pending due to weather last week.
  - Meeting with Brian Nelson, Hummel and Plum and Robert, IT Director, Thursday, November 2<sup>nd</sup> to review cyber coverage.
  - Auditor’s end-of-year meeting Thursday, November 2<sup>nd</sup>.
  - Pickaway County Sheriff’s Office meeting Wednesday, November 1<sup>st</sup>.
  - Mr. Rogols started the mandated EEOC Data Correction Report.

**In the Matter of**  
**Report Provided by Preston Schumacher:**

The following is a summary of the report provided by Preston Shumacher, Dog Warden:

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- Mr. Shumacher provided the stats from last week.
- November will be a busy month. A PowerPoint at Teays Valley West and Walnut Elementary. Jack Pine Studio is coming to the shelter to give their proceeds from a fundraiser of \$2,000.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Meeting for migration of PCHD did occur Tuesday at 11:00. Data Migration started Wednesday afternoon.
- CAD Replication Server connected – awaiting information from Zuercher for networking details
- Presidio Order – Reduction in price.
- Quote for online training

**In the Matter of**  
**Report Provided by Michael Sherron:**

The following is a summary of the report provided by Michael Sherron, EMA Director.

- This week Perry Twp Meeting, LEPC Site visit to Noxious Weed Control on SR-104 and Senior Health Fair.
- Next week CERT Information Session at St. Johns Church, Election Day, Motorola Flex CAD demo at EOC, Pumpkin Show Review Meeting at CPD, and Tower Site Cleanup.
- General Information
  - Run card project continuing – Completed Harrison, Scioto, and Pickaway Twp. Currently working with Saltcreek Twp. ~50% complete. Next is SW Pickaway and WADES.
  - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
  - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
  - NIMS Training for Elected Officials – February 10, 2024
  - Started a discussion about Human Trafficking and steps we can take to mitigate this during special events in the county.
  - BOE Continuity Planning – Email sent to the Board requesting a meeting in September. Still no response.
  - EMPG - Preparing 3rd quarter reimbursement submission. The FEMA grants were significantly less this round. We will be receiving ~\$12,000 less.
- EMA Projects
  - EMA Dues – Village and City of Circleville invoices.
  - Futurity Orion Software – Met with the vendor, their software was not capable of doing what they represented originally. Working with them to see if they can build an add-on that will do more than what the current solution is capable of. Also working on adding Community Lifelines info.
  - PCSO fiber connection conversion – Frontier upgrading our system connections before installation. Awaiting flaggers from Norfolk Southern to install the fiber. Sent email to RailPros on 10/30/23 to inquire about the status.
  - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – approved by OEMA, coordinating with LE agencies for numbers to purchase.
  - Working with the Health Department to acquire supplies needed to create a “Disasterville” tabletop exercise set, additional stocks of first aid equipment for LE in the County, and triage tags for sorting victims after a catastrophic event.
  - Radio system is being examined from top to bottom (programming, inventory, tower sites, supervision, etc.) – Daily tower report (attached)
  - Replacement of ARES repeaters with County-owned equipment
- Issues requiring Commissioners Support/Notification:
  - MOU for Siren Maintenance. Tabled.
  - Unknown if an MOU exists for EMA dues. Tabled.
  - Building project for training room / emergency capacity facility
  - Backup 911 dispatch consoles for EOC need replaced – end of service life.

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**In the Matter of**  
**Acceptance of Resignation of**  
**Allison Thompson, EMA Intern:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to accept the resignation of Allison Thompson as the Emergency Management College Intern, effective November 9<sup>th</sup>.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Sheriff's Report:**

The following is a summary of the report provided by Chief James Brown, Pickaway County Sheriff's Office:

- Chief Brown reported on the Pumpkin Show and a few incidents.
- The Sheriff's Office has a homicide suspect in custody. The detective unit did a great job in having the suspect in custody in under 30 hours.
- The Sheriff's Office is going to reach out to the local technology schools for students wanting to enter the law enforcement field after graduation. They have applied for a grant for the Junior Deputy Program and would like to use it to prepare to hire high school students upon completion of their program and training.

**In the Matter of**  
**Allocation of Third Quarter 2023 Casino Revenue:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to allocate the 2023 third quarter Casino Revenue in the following manner:

**\$10,621.00 to 401.0000.4575 – Capital Fund**  
**\$201,788.99 to 101.0000.4575 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Out of County Travel Approved**  
**For Job & Family Services Employees:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of November 2023, at the total probable cost \$2,940.41. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Pickaway County Juvenile Court CASA Program**  
**VOCA and SVAA Grant Award and Acceptance Form:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the VOCA and SVAA Grant Award and Acceptance Form for the Pickaway County Juvenile Court CASA Program. VOCA grant award is for \$46,696.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Juvenile Court CASA Program**  
**Certification Regarding Debarment, Suspension,**  
**Ineligibility and Voluntary Exclusion**  
**Lower Tier Covered Transactions:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, Special Condition #10 for the Pickaway County Juvenile Court CASA Program.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Juvenile Court CASA Program**  
**Certification of Compliance with Regulations Office for**  
**Civil Rights, Office of Justice Programs for Subgrants**  
**Issued By the Ohio Attorney General's Office:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the Certification of Compliance with Regulations Office for Civil Rights, Office of Justice Programs for Subgrants Issued By the Ohio Attorney General's Office, Special Condition #16 for the Pickaway County Juvenile Court CASA Program.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**William Scott Prichard Re-Appointed to the**  
**Pickaway County Building Department Residential Appeals Board:**

William Scott Pritchard, currently the certified electrician on the Building Department Residential Appeals Board. Mr. Pritchard is willing to be considered for an additional three (3)-year re-appointment to the Pickaway County Building Department Residential Appeals Board. The appointment is currently held by certified electrician William Scott Prichard and was due to expire on December 31, 2023.

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to re-appoint William Scott Pritchard, 12282 Lockbourne Eastern Road, Ashville, Ohio 43103, for an additional

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three (3)-year term on the Pickaway County Building Department Residential Appeals Board. Mr. Pritchard's term is effective from January 1, 2024, through December 31, 2026.

Voting on the motion is as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Terry Haughn Re-Appointed to the**  
**Pickaway County Building Department Residential Appeals Board:**

Terry Haughn, currently the certified plumber on the Building Department Residential Appeals Board. Mr. Haughn is willing to be considered for an additional three (3)-year re-appointment to the Pickaway County Building Department Residential Appeals Board. The appointment is currently held by certified plumber Terry Haughn and was due to expire on December 31, 2023.

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to re-appoint Terry Haughn, 10236 Marcy Road NW, Canal Winchester, Ohio 43110, for an additional three (3)-year term on the Pickaway County Building Department Residential Appeals Board. Mr. Haughn's term is effective from January 1, 2024, through December 31, 2026.

Voting on the motion is as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Matthew Tootle Re-Appointment to**  
**The Law Library Resource Board:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to appoint Matthew Tootle, to fulfill a 5-year term, effective immediately, as a county appointee on the Pickaway County Law Library Resource Board.

Mr. Tootles' term will commence January 1, 2024, and will expire December 31, 2028.

Voting on the motion is as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Change Order No. 1 with Double Z Construction Company for**  
**Project Referred to as Boyd Road DART-T163-0.05 6531393 and**  
**Burro Lane DART-T171-0.97 6531008 Prestressed Box Beam:**

In reference to the Boyd Road DART-T163-0.05 6531393 and Burro Lane DART-T171-0.97 6531008 Prestressed Box Beam project, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve Change Order No. 1 with Double Z Construction Company in the amount of (\$900.00).

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger discussed the Maximus contract. The contract would be through 2025 at the cost of \$10,250 a year.
- Grant Davis, Clerk of Courts, contacted Mrs. Metzger requesting to submit for bonding for the Title Office to be able to issue watercraft licensing.
- Mrs. Metzger presented a new cost estimate (change order) for the Lancaster Pike Improvement Project.
- Mrs. Metzger submitted the ARP reports for July 1<sup>st</sup> through September 30<sup>th</sup>.
- A letter from McNees Law was prepared as response to Catalyst Energy.
- Mrs. Metzger received a letter from Miami County Commissioners regarding touring the Pickaway County fairgrounds December 13<sup>th</sup>.
- Mrs. Metzger gave a summary of the 2021 Sheriff's Office negotiations.
- Mrs. Metzger presented an ARP project funding spreadsheet.

**In the Matter of**  
**Professional Consulting Services Agreement**  
**With Maximus US Services, Inc.:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Professional Consulting Agreement with Maximus US Services, Inc. The Agreement shall commence January 1, 2024, and shall remain in effect until March 31, 2027. Total compensation for services rendered during the term of the contract totals \$30,750.00 and will be billed at the rate of \$10,250.00 per contract year.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Surety Bond for the Sale of Watercraft Certificates of Registration**  
**For the Pickaway County Clerk of Courts, Title Department.:**

Grant Davis, Clerk of Courts requested to apply for a surety bond for the sale of watercraft certificates of registration. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Surety Bond for the Sale of Watercraft Certificates of Registration for the Clerk of Courts, Title Department.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Agreement submitted by OhioHealth Berger Hospice**  
**for use of Pickaway County Property:**

The Commissioners reviewed the agreement for the use of Pickaway County property submitted by Lisa Merrill from OhioHealth Berger Hospice. Ms. Merrill is requesting the use of the front of the Courthouse on Sunday, December 3, 2023, from 6:00 p.m. to 7:30 p.m. to hold OhioHealth Berger Hospice Light Up A Life for the tree lighting ceremony.

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Agreement for the use of Pickaway County property submitted by Lisa Merrill with OhioHealth Berger Hospice.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bid Opening Conducted for**  
**PIC-TR127-2.23 PID#109316 Fox Bridge Replacement**  
**Project for County Engineer's Department:**

A bid opening was conducted for PIC-TR127-2.23 PID# 109316 Fox Bridge Replacement Project for the Pickaway County Engineering Department with Anthony Neff, Deputy County Engineer and Jared Minor in attendance. The estimate for the project is \$5,519,732.10. Bids were submitted electronically through Bid Express.

**Complete General Construction**  
\$5,719,442.42

**Shelly and Sand Inc.**  
\$5,895,392.40

**Eagle Bridge Co.**  
\$5,774,864.90

The bids were turned over to Mr. Neff for review and contact award recommendation.

**In the Matter of**  
**County Commissioners Association of Ohio**  
**County Benefits + Program:**

John Leutz, CCAO, and Andrew, Coordinator Benefits for Aflac, met with the Commissioners to discuss the County Benefits + Supplemental Benefits for Ohio Counties. The program focuses on administrative support, benefits employees want, competitive rates and helping employees retire with savings. They have partnered with Aflac for their supplemental benefits. Some of the benefits available are critical illness, accident, hospital, pet, life, ID theft and cancer.

Lisa Burroughs, Payroll/ Auditor's Office, also attended the meeting and addressed concerns of payroll deductions. Mrs. Burroughs factors in timing of a deduction if an employee wants to drop a benefit of if an employee leaves the county. Mr. Andrew explained that they would put Mrs. Burrough in contact with a representative to work on the payroll side. County Benefits+ works with each employee to confirm beneficiaries and information for benefits elected. Mr. Rogols explained that this would be in addition to MetLife for employees to elect any additional supplemental benefits.

**In the Matter of**  
**Bid Opening Conducted for**  
**Heritage Hall Siding Repair/ Replacement Bid Opening:**

A bid opening was conducted for Heritage Hall Siding Repair/ Replacement Project for the Pickaway County Commissioner with Jason Funderburg, WDC Group in attendance. The estimate for the project is \$271,970.00. Bids were submitted in person.

	<b>Jay -Car Construction</b>	<b>Stockmeister Construction</b>
Base Bid:	\$294,000.00	\$232,746.00
Unit Dumpster:	\$ 600.00	\$ 750.00
Unit General Labor:	\$ 62.00	\$ 88.20
Unit Skilled Labor:	\$ 71.00	\$ 91.75
Alternate #1:	\$ 6,700.00	\$ 37,434.00
Alternate #2:	\$ 27,400.00	\$ 25,806.00

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All opened bids were handed over to Jason Funderburg, WDC Group for further review and recommendation.

**In the Matter of  
Executive Session:**

At 1:25 p.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, P3, April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 2:16 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of  
Change Order with Darby Creek Excavating, Inc for Project  
Referred to as Lancaster Pike Improvements:**

In reference to the Lancaster Pike Improvement project, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve Change Order with Darby Creek Excavating, Inc. in the amount of \$125,646.00 for the cost to extend drive into the fairgrounds property off of new approach per design provided by Harrel & Stevenson.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Integrated IT Training Quote  
Approval for IT Department:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote from Integrated IT Training for top tier deal training subscription for 24 months access to IT Skills/ end user 12 months v-labs for the Pickaway County IT Department. Estimated total of \$2,198.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, OCTOBER 31, 2023**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Engineer's Recommendation to Award the**  
**PIC-TR127-2.23 PID #109316 Fox Bridge Replacement Project:**

In reference to the bid opening held October 31, 2023, for the project referred to as Fox Bridge Replacement, PIC-TR127-2.23, PID 109316, it is the recommendation of the Pickaway County Engineering Department to award the bid to Complete General Construction, at 1221 East 5<sup>th</sup> Avenue, Columbus, OH 43219-2456 in the amount of \$5,719,442.42. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to award the bid to Complete General Construction for the Fox Bridge Replacement, PIC-TR127-2.23, PID 109316 project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Memorandum of Understanding with**  
**Ohio Department of Development and Office of**  
**Energy and Environment for Energy Efficiency**  
**Program for Ohio Communities for Pettit's Markets LLC:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to execute the Memorandum of Understanding with Ohio Department of Development and Office of Energy for Pettit's Markets LLC to apply for the Environment for Energy Efficiency Program for Ohio.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Letter of Support – Proof of Blight to**  
**Ohio Department of Development for**  
**Building Demolition and Site Revitalization**  
**Program for Cargill Circleville:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the letter of support for Proof of Blight to Ohio Department of Development for Building Demolition and Site Revitalization Program for Circleville Cargill facility.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending October 28, 2023.

A total of \$590 was reported being collected as follows: \$105 dog license; \$150 in dog license late penalty; \$300 in adoptions; \$25 in redemptions; \$125 in microchip fees and \$20 in private donations.

Two (2) stray dogs were processed in; five (5) dogs were adopted.

**TUESDAY, OCTOBER 31, 2023  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk